



FFC STATUTES

Regulations Governing the
Application of the Statutes

Standing Orders of the Congress

CONTENTS

Chapter	Article	Page
Statutes		3-32
Definitions		2
I. General Provisions	1-8	3-5
II. Membership	9- 17	6-10
III. Honorary president and honorary member	18	10
IV. Organisation	19-64	11-27
A. Congress	20-31	
B. Executive Committee	32-36	
C. President	37-39	
D. Standing Committee	40	
E. Committees	41-55	
F. General Secretariat	56-57	
G. Judicial Bodies	58-64	
V. Finance	65-71	27-29
VI. Competitions and Rights in Competitions and Events	72-75	29-30
VII. International Matches and Competitions	76-78	30-31
VIII. Final Provisions	79-81	31-32
Regulations Governing the Application of the Statutes		33-40
Standing Orders of the Congress		41-44

DEFINITIONS

FFC: Football Federation of Cambodia.

FIFA: Fédération Internationale de Football Association.

AFC: Asian Football Confederation.

AFF: Asean Football Federation.

NA: a football Association recognised by and a Member of FIFA.

League: an organisation subordinate to FFC.

Association: A football organisation recognized by FFC and a member of FFC.

Club: Member of an Association (that is itself a Member of FFC).

Officials: all board members, committee members, coaches, referees and attendants as well as other people responsible for technical, medical and administrative matters at FIFA, a Confederation, FFC, League, Association or Club.

Player: a football player registered with an Association.

Congress: the supreme body of FFC.

Executive Committee: the executive body of FFC.

Member: a legal or natural person that has been admitted into membership of FFC by the Congress.

Association Football: the game controlled by FIFA and organised in accordance with the Laws of the Game.

IFAB: the International Football Association Board.

Ordinary Courts: state courts which hear public and private legal disputes.

Arbitration Tribunal: private court of justice acting instead of an Ordinary Court.

CAS (TAS): Court of Arbitration for Sport (Tribunal Arbitral du Sport) in Lausanne (Switzerland).

I. GENERAL PROVISIONS

Article 1 Name, Headquarters, Legal Form

- 1- FFC is a civil organization of an associative nature in compliance with the legislation of the Kingdom of Cambodia and registered in Phnom Penh. It is formed for an unlimited period.
- 2- The headquarters are in Phoum Cheng Meng, Sangkat Samrong Krom, Phnom Penh.
- 3- FFC is the Member of FIFA, AFC, and AFF.

4- The flag of FFC is



5- The logo of FFC is



- 6- The abbreviation of the Football Federation of Cambodia is FFC.
- 7- The flag, logo and abbreviation are legally registered with Ministry of Interior, Ministry of Education, Youth and Sports, FIFA, AFC, and AFF.

Article 2 Objectives

The objectives of FFC are:

- a) To constantly improve the game of football, regulate and control it throughout the territory of the Kingdom of Cambodia in the light of fair play and its unifying, educational, cultural and humanitarian values, particularly through youth and development programmes;
- b) To organize competitions in Association Football in all its forms at a national level, by defining precisely, as required, the areas of authority;
- c) To draw up regulations and provisions and ensure their enforcement;

- d) To protect the interests of its Members;
- e) to respect and prevent any infringement of the statutes, regulations, directives and decisions of FIFA, AFC, AFF and FFC as well as the Laws of the Game and to ensure that these are also respected by its Members;
- f) To prevent all methods or practices which might jeopardize the integrity of matches or competitions or give rise to abuse of Association Football;
- g) To control and supervise all friendly football matches of all forms played throughout the territory of the Kingdom of Cambodia;
- h) To manage international sporting relations connected with Association Football in all its forms;
- i) To host competitions at international and other levels;

Article 3 Neutrality and Non-Discrimination

- 1- FFC is neutral in matters of race, color, politics and religion.
- 2- Discrimination of any kind against a country, private person or group of people on account of ethnic origin, gender, language, religion, politics or any other reason is strictly prohibited and punishable by suspension or expulsion.

Article 4 Promoting Friendly Relations

- 1- FFC shall promote friendly relations between its Members, Clubs, Officials and Players and in society for humanitarian objectives.
- 2- Every person and organization involved in the game of football is obliged to observe the Statutes, regulations and the principles of fair play as well as the principles of loyalty, integrity and sportsmanship.
- 3- FFC shall search and provide the necessary institutional means to resolve any internal dispute that may arise between Members, Clubs, Officials and Players of FFC.

Article 5 Players

- 1- The Status of Players and the provisions for their transfer shall be regulated by the Executive Committee of FFC in accordance with the current FIFA Regulations for the Status and Transfer of Players.
- 2- Players shall be registered in accordance with the regulations of FFC.

Article 6 Laws of the Game

FFC and each of its Members play Association Football in compliance with the Laws of the Game issued by IFAB. Only IFAB may lay down and alter the Laws of the Game.

Article 7 Conduct of Bodies and Officials

The bodies and officials of FFC must observe the Statutes, regulations, directives, decisions and the Code of Ethics of FIFA, AFC, AFF, and of FFC in their activities.

Article 8 Official Languages

- 1- The official languages of FFC shall be Khmer and English. Official documents and texts shall be written in these languages. In the event of any divergence between the interpretations of texts in different languages, the text written in Khmer shall be regarded as authoritative.
- 2- The official language at the Congress shall be Khmer.

II. MEMBERSHIP

Article 9 Admission, Suspension and Expulsion

- 1- The Congress shall decide whether to admit, suspend or expel a Member.
- 2- Admission may be granted if the applicant fulfils the requirements of FFC.
- 3- Membership is terminated by resignation or expulsion. Loss of membership does not relieve the Member from its financial

obligations towards FFC or other Members of FFC, but leads to cancellation of all rights in relation to FFC.

Article 10 Admissions

- 1- The Members of FFC are:
 - a) Clubs;
 - b) Regional Associations;
 - c) Leagues;
 - d) Players' Associations;
 - e) Referees' Association;
 - f) Coaches' Association;
 - g) Supporters' Associations;
 - h) Influential Public Figures.

- 2- Any legal or natural person wishing to become a Member of FFC shall apply in writing to the general secretariat of FFC.

- 3- The application must be accompanied by the following mandatory items:
 - a) A copy of its legally valid statutes and regulations;
 - b) A declaration that it will always comply with the Statutes, regulations and decisions of FFC, FIFA, AFC, AFF; and ensure that these are also respected by its own Members, Clubs, Officials and Players;
 - c) A declaration that it will comply with the Laws of the Game in force;
 - d) A declaration that it recognizes the Arbitration Court of FFC and the Court of Arbitration for Sport (CAS) in Lausanne, as specified in these Statutes;
 - e) A declaration that it is located and registered in the territory of FFC;
 - f) A declaration that it will play all official home matches in the territory of FFC;
 - g) A declaration to the effect that the legal composition of the applicant guarantees that it can make decisions independently of any external entity;
 - h) A list of Officials, specifying those who are authorized signatories with the right to enter into legally binding agreements with third parties;
 - i) A declaration that it undertakes to organize or participate in friendly matches only with the prior consent of FFC;

- j) A copy of the minutes of its last congress or constitutional meeting;

Article 11 Request and Procedure for Application

- 1- The procedure for admission shall be regulated by special regulations approved by the Executive Committee of FFC.
- 2- The Executive Committee shall request the Congress either to admit or not to admit an applicant.
- 3- The new Member shall acquire membership rights and duties as soon as it has been admitted. Its delegates are eligible to vote and be elected with immediate effect.

Article 12 Members' Rights

- 1- The Members of FFC have the following rights:
 - a) To take part in the Congress of FFC, to know its agenda in advance, to be called to the Congress within the prescribed time and to exercise their voting rights;
 - b) To draw up proposals for inclusion in the agenda of the Congress;
 - c) To nominate candidates for all bodies of FFC to be elected;
 - d) To be informed of the affairs of FFC through the official bodies of FFC;
 - e) To take part in competitions and/or other sports activities organized by FFC;
 - f) To exercise all other rights arising from the Statutes and regulations of FFC.
- 2- The exercise of these rights is subject to other provisions in these Statutes and the applicable regulations.

Article 13 Members' Obligations

- 1- The Members of FFC have the following obligations:
 - a) To comply fully with the Statutes, regulations, directives and decisions of FIFA, AFC, AFF, and FFC at all times and to ensure that these are also respected by its members;
 - b) To ensure the election of its decision-making bodies;
 - c) To take part in competitions [if applicable] and other sports activities organized by FFC;
 - d) To pay their membership subscriptions;

- e) To respect the Laws of the Game as laid down by IFAB and to ensure that these are also respected by its members through a statutory provision;
 - f) To adopt a statutory clause specifying that any dispute requiring arbitration involving itself or one of its members and relating to the Statutes, regulations, directives and decisions of FIFA, AFC, AFF, and FFC or the League(s) shall come solely under the jurisdiction of the appropriate Arbitration Tribunal of FIFA, AFC, AFF, or FFC and that any recourse to Ordinary Courts is prohibited;
 - g) To communicate to FFC any amendment of its statutes and regulations as well as the list of its Officials or persons who are authorized signatories with the right to enter into legally binding agreements with third parties;
 - h) Not to maintain any relations of a sporting nature with entities that are not recognized or with Members that have been suspended or expelled;
 - i) To observe the principles of loyalty, integrity and good sporting behavior as an expression of fair play through a statutory provision;
 - j) To observe the mandatory items specified under article 10 paragraph 3 for the duration of their affiliation;
 - k) To administer a register of members which shall regularly be updated;
 - l) To comply fully with all other duties arising from the Statutes and other regulations of FIFA, AFC, AFF, and FFC.
- 2- Violation of the above-mentioned obligations by any Member may lead to sanctions provided for in these Statutes.

Article 14 Suspension

- 1- The Congress is responsible for suspending a Member. The Executive Committee may, however, suspend a Member that seriously and repeatedly violates its obligations as a Member with immediate effect. The suspension shall last until the next Congress, unless the Executive Committee has lifted it in the meantime.
- 2- A suspension shall be confirmed at the next Congress two third majorities of the votes taken. If it is not confirmed, the suspension is automatically lifted.
- 3- A suspended Member shall lose its membership rights. Other Members may not entertain sporting contact with a suspended

Member. The Disciplinary Committee may impose further sanctions.

- 4- Members that do not participate in the sports activities of FFC for 2 consecutive years shall be suspended from voting at the Congress and their representatives shall not be elected or appointed until they have fulfilled their obligations in this respect.

Article 15 Expulsion

- 1- The Congress may expel a Member if:
 - a) It fails to fulfill its financial obligations towards FFC;
 - b) It seriously violates the Statutes, regulations, directives or decisions of FIFA, AFC, AFF, and FFC;
- 2- The presence of an absolute majority (50% + 1) of Members entitled to vote at the Congress is necessary for an expulsion to be valid, and the motion for expulsion must be adopted by a two-third majority of the valid votes cast.

Article 16 Resignation

- 1- A Member may resign from FFC with effect from the end of December of a calendar year. Notice of resignation must reach the general secretariat no later than three months before the end of the calendar year.
- 2- The resignation is not valid until the Member wishing to resign has fulfilled its financial obligations towards FFC and the other Members of FFC.

Article 17 Status of Clubs, Leagues, Regional Associations and Other Groups of Clubs

- 1- Clubs, Leagues, Regional Associations or any other groups of Clubs affiliated to FFC shall be subordinate to and recognized by FFC. These Statutes define the scope of authority and the rights and duties of these Clubs and groups. Their statutes and regulations must be approved by the Executive Committee of FFC.
- 2- The affiliated Clubs and groups of FFC shall take all decisions on any matters regarding their membership independently of any external body.

- 3- In any case, no natural or legal person (including holding companies and subsidiaries) shall exercise control over more than one Club or group whenever the integrity of any match or competition could be jeopardized.

III. HONORARY PRESIDENT AND HONORARY MEMBERS

Article 18 Honorary President and Honorary Members

- 1- The Congress may bestow the title of honorary president or honorary member upon any persons for meritorious service to football.
- 2- The Executive Committee shall make these nominations.
- 3- The honorary president or honorary member may take part in the Congress. They may join the debates but are not entitled to vote.

IV. ORGANISATION

Article 19 Bodies

- 1- The Congress is the supreme and legislative body.
- 2- The Executive Committee is the executive body.
- 3- Standing and ad-hoc committees shall advise and assist the Executive Committee in fulfilling its duties. Their duties, composition and function are defined in these Statutes and/or special regulations drawn up by the Executive Committee.
- 4- The general secretariat is the administrative body.
- 5- The judicial bodies are the Disciplinary Committee and the Appeal Committee.
- 6- The bodies of FFC shall be either elected or appointed by FFC itself without any external influence and in accordance with the procedures described in these Statutes.

A. CONGRESS

Article 20 Definition and Composition of the Congress

- 1- The Congress is the meeting at which all of the Members of FFC regularly convene. It represents the supreme and legislative

authority of FFC. Only a Congress that is regularly convened has the authority to make decisions.

- 2- A Congress may be an Ordinary or Extraordinary Congress.
- 3 - The President shall conduct the Congress business in compliance with the standing orders of the Congress.
- 4 - The Congress may appoint observers who take part in the Congress without the right to debate or to vote.
- 5 - The honorary presidents or honorary members may take part in the Congress. They may join the debates but are not entitled to vote.

Article 21 Delegates and Votes

- 1- The Congress shall be composed of its members' delegates.
- 2- The number of delegates is allocated as follows:
 - a) For each Club: 2 delegates;
 - b) For each Regional Association: 2 delegates;
 - c) For each League: 2 delegates;
- 3- Delegates must belong to the FFC's Member that they represent and be appointed or elected by the appropriate body of that Member.
- 4 - Each delegate of the same category of Member has an equal number of votes in the Congress. Only the delegates present are entitled to vote. Voting by proxy or by letter is not permitted.
- 5- The Executive Committee and the General Secretary shall take part in the Congress without voting rights. During their terms of office, members of the Executive Committee may not be appointed as delegates for their association.

Article 22 Areas of Authority

The Congress has the following authority:

- a) Adopting or amending the Statutes, regulations governing the application of the Statutes and the standing orders of the Congress;
- b) Appointing 3 Members to take the minutes;
- c) Electing the Executive Committee;

- d) Appointing the scrutineers;
- e) Approving the financial statements;
- f) Approving the budget;
- g) Approving the Executive Committee's activity report;
- h) Appointing the independent auditors upon the proposal of the Executive Committee;
- i) Fixing the membership subscriptions;
- j) Deciding, upon the nomination of the Executive Committee, whether to bestow the title of honorary president or honorary member;

- k) Admitting, suspending or expelling a Member;
- l) Revoking the mandate of one or a number of members of a body of FFC;
- m) Dissolving FFC;
- n) Passing decisions at the request of a Member in accordance with these Statutes;

Article 23 Quorum of the Congress

- 1- Decisions passed by the Congress shall only be valid if the two third majority of the Members who are entitled to vote are represented.

- 2- If a quorum is not achieved, a second Congress shall take place 24 hours after the first, with the same agenda.

- 3- A quorum is not required for the second meeting unless any item on the agenda proposes the amendment of the Statutes of FFC, the election of the Executive Committee, the dismissal of one or a number of members of a body of FFC, the expulsion of a Member of FFC or the dissolution of FFC.

Article 24 Decisions of the Congress

- 1- Unless otherwise stipulated in the Statutes, a simple majority of the Members entitled to vote is sufficient for a vote to be valid. The number of valid votes counted shall decide the majority. Spoiled or blank voting slips or any other forms of abstentions are disregarded in calculating the majority.

- 2 - A decision that requires a vote shall be reached by a show of hands or by means of an electronic count. If a show of hands does not result in a clear majority in favor of a motion, the vote shall be taken by calling the roll in alphabetical order.

Article 25 Elections

- 1- Elections shall be conducted by secret ballot.
- 2- For a person to be elected, an absolute majority (50% + 1) of the votes recorded and valid is necessary in the first ballot. In the second and any other requisite ballot, a simple majority of the votes recorded is sufficient. If there is more than two candidates for one valid position, next election shall be taken and the candidate that obtains the lowest number of votes shall be eliminated until the number of required position is left.

Article 26 Ordinary Congress

- 1- The Ordinary Congress shall be held every year. The Executive Committee shall fix the place and date. The Members shall be notified in writing at least 45 days in advance.
- 2- The formal convocation shall be made in writing at least thirty (30) days before the date of the Congress. This convocation shall contain the agenda, the Executive Committee's activity report, the financial statements and the auditors' report and any other relevant documents.

Article 27 Ordinary Congress Agenda

- 1- The General Secretary shall draw up the agenda based on proposals from the Executive Committee and the Members. Any proposal that a Member wishes to submit to the Congress shall be sent to the general secretariat in writing, with a brief explanation, at least 30 days before the date of the Congress.
- 2- The Congress agenda shall include the following mandatory items:
 - a) A declaration that the Congress has been convened and composed in compliance with the Statutes of FFC;
 - b) Approval of the agenda;
 - c) An address by the President;
 - d) Appointment of 3 Secretaries to Check the minutes;
 - e) Appointment of scrutineers;
 - f) Suspension or expulsion of Members, if applicable;
 - g) Approval of the minutes of the preceding Congress;
 - h) Executive Committee's activity report (containing the activities since the last Congress);
 - i) Approval of the financial statements;
 - j) Approval of the budget;

- k) Admission for membership, if applicable;
 - l) Votes on proposals for amendments to the Statutes, the regulations governing the application of the Statutes and the standing orders of the Congress, if applicable;
 - m) Discussion of proposals submitted by the FFC's Members ;
 - n) Appointment of independent auditors upon the proposal of the Executive Committee;
 - o) Dismissal of a person or a body, if applicable;
 - p) Election of the Executive Committee, if applicable;
- 3- The agenda of an Ordinary Congress may be altered, provided two-third of the Members present at the Congress and eligible to vote agrees to such a motion.

Article 28 Extraordinary Congress

- 1- The Executive Committee may convene an Extraordinary Congress at any time.
- 2- The Executive Committee shall convene an Extraordinary Congress if two-third of the Members of FFC makes such a request in writing. The request shall specify the items for the agenda. An Extraordinary Congress shall be held within forty five (45) days of receipt of the request
- 3- The Members shall be notified of the place, date and agenda at least thirty (30) days before the date of an Extraordinary Congress.
- 4- When an Extraordinary Congress is convened on the initiative of the Executive Committee, it must draw up the agenda. When an Extraordinary Congress is convened upon the request of Members, the agenda must contain the points raised by those Members.
- 5- The agenda of an Extraordinary Congress may not be altered.

Article 29: Amendments to the Statutes, Regulations Governing the Application of the Statutes and the Standing Orders of the Congress

- 1- The Congress is responsible for amending the Statutes, the regulations governing the application of the Statutes and the standing orders of the Congress.
- 2 - Any proposals for an amendment to the Statutes must be submitted in writing with a brief explanation to the general

secretariat by a Member or by the Executive Committee. A proposal submitted by a Member is valid, provided it has been supported in writing by at least five (5) other Members.

- 3- For a vote on an amendment to the Statutes to be valid, a two-thirds (2/3) of the Members eligible to vote must be present.
- 4- A proposal for an amendment to the Statutes shall be adopted only if two-third of the Members present and eligible to vote agree to it.
- 5- Any proposal to amend the regulations governing the application of the Statutes and the standing orders of the Congress must be submitted in writing with a brief explanation to the general secretariat by a Member or by the Executive Committee.
- 6- A proposal for an amendment to the regulations governing the application of the Statutes and the standing orders of the Congress shall be adopted only if two-thirds (2/3) of the Members present and eligible to vote agree to it.

Article 30 Minutes

Secretaries shall be responsible for recording the minutes at the Congress. The minutes shall be checked and approved by the Congress.

Article 31 Effective Dates of Decisions

Decisions passed by the Congress shall come into effect immediately after the close of the Congress.

B. EXECUTIVE COMMITTEE

Article 32 Composition

- 1- The Executive Committee consists of 11 members:
 - 1 President
 - 2 vice-presidents
 - 8 members
- 2- The Executive Committee shall be elected by the Congress. The elected Executive Committee shall select the composition of the Executive Committee as follows:
 - 1 President
 - 2 vice-presidents

- 1 General Secretary
 - 1 Treasurer
- 3- The mandate of the President, vice-presidents and members of the Executive Committee is for four years. They may be re-elected.
 - 4- The members of the Executive Committee shall have already been active in football, must not have been previously found guilty of a criminal offence, must be a Cambodian citizen and have residency within the territory of Cambodia.
 - 5- Candidatures must be sent to the general secretariat of FFC. The official list of candidates must be passed to the Members of FFC along with the agenda for the Congress at which the Executive Committee will be elected.
 - 6- A member of the Executive Committee may not at the same time be a member of a judicial body of FFC.
 - 7- If a position should become vacant, the Executive Committee shall fill that position until the next Ordinary Congress, when a replacement will be elected for the remaining term of mandate.

Article 33 Meetings

- 1- The Executive Committee shall meet at least four (4) times a year.
- 2- The President shall convene the Executive Committee meetings. If 50% of the Executive Committee members request a meeting, the President shall convene it within fourteen (14) days.
- 3- The President shall compile the agenda.
- 4- The meetings of the Executive Committee may be an open session to a third party.

Article 34 Powers of the Executive Committee

The Executive Committee:

- a) Shall pass decisions on all cases that do not come within the sphere of responsibility of the Congress or are not reserved for other bodies by law or under these Statutes;
- b) Shall prepare and convene the Ordinary and Extraordinary Congress of FFC;

- c) Shall appoint the chairmen, deputy chairmen and members of the committees;
- d) Shall appoint the chairmen, deputy chairmen and members of the judicial bodies;
- e) May decide to set up ad-hoc committees if necessary at any time;
- f) Shall compile the regulations for the organization of committees and ad-hoc committees;
- g) Shall propose the independent auditors to the Congress;
- h) Shall decide the place and dates of and the number of teams participating in the competitions of FFC;
- i) Shall appoint the coaches and other technical staff for the National teams;
- j) Shall approve regulations stipulating how FFC shall be organized internally;
- k) Shall ensure that the Statutes are implemented;
- l) May dismiss a person or body or suspend a Member of FFC provisionally until the next Congress;

Article 35 Decisions

- 1- The Executive Committee shall not engage in valid debate unless 6 of its members are present.
- 2- The Executive Committee shall reach decisions by a simple majority of the members present. In the event of a tied vote, the President shall have the casting vote. Voting by proxy or by letter is not permitted.
- 3- The decisions taken shall be recorded in the minutes.
- 4- The decisions taken by the Executive Committee shall come into effect immediately.

Article 36 Dismissal of a person or body

- 1- The Congress may dismiss a person or body. The Executive Committee may place the dismissal of a person or body on the agenda for the Congress. The Executive Committee may also dismiss a person or body provisionally. Any Executive Committee member may submit a proposal to place such a motion for dismissal on the agenda of the Executive Committee or Congress.
- 2- The motion for dismissal must be justified. It will be sent to the Members of FFC along with the agenda.

- 3- The person or body in question has the right to speak in his or its own defense.
- 4- If the motion for dismissal is upheld, the Congress or Executive Committee shall reach a decision by means of secret ballot. For the motion to be passed, a majority of two-third (2/3) of the valid votes is required.
- 5- The person or body dismissed (provisionally) must be relieved of his or its functions with immediate effect.

C. PRESIDENT

Article 37 President

- 1- The President represents FFC legally.
- 2- He is primarily responsible for:
 - a) Implementing the decisions passed by the Congress and the Executive Committee through the general secretariat;
 - b) Ensuring the effective functioning of the bodies of FFC in order that they achieve the objectives described in these Statutes;
 - c) Supervising the work of the general secretariat;
 - d) Relations between FFC and its Members, FIFA, AFC, AFF, political bodies and other organizations.
- 3- The President shall preside over the Congress, the Executive Committee and Emergency Committee meetings and those committees of which he has been appointed chairman.
- 4- The President shall have an ordinary vote on the Executive Committee and, whenever votes are equal, shall have a casting vote.
- 5- If the President is absent or unavailable, the 1st vice-president shall deputize.
- 6- Any additional powers of the President shall be contained in the internal organization regulations of FFC.

Article 38 Candidates for the office of the President, Vice-Presidents, General Secretary and Treasurer

- 1- The President shall be proposed by the most senior member of the newly elected Executive Committee.

- 2- With the president's proposal, the Executive Committee shall nominate the Vice Presidents.
- 3- With the president's proposal, the Executive Committee shall nominate the General Secretary and the Treasurer.

Article 39 Representation and signature

The President represents FFC legally and is entitled to sign for FFC. The Executive Committee may set up internal organization, regulations regarding the joint signature of officers, in particular, in case of the President's absence and concerning all important business of FFC.

D. STANDING COMMITTEE

Article 40 Standing Committee

- 1- The Standing Committee shall deal with all matters requiring immediate settlement between two meetings of the Executive Committee. The Committee shall consist of the President of FFC and 4 members chosen from amongst the Executive Committee members for a period of 4 years.
- 2- The President shall convene the Standing Committee meetings. If a meeting cannot be convened within an appropriate period of time, decisions may be passed through other means of communication. Such decisions shall have immediate legal effect. The President shall notify the Executive Committee immediately of the decisions passed by the Standing Committee.
- 3- If the President is unable to attend a meeting, the 1st vice-president shall deputize.

E. COMMITTEES

Article 41 Committees

- 1- The committees of FFC are:
 - a) Finance Committee;
 - b) Competition Committee;
 - c) Technical and Development Committee;
 - d) Referees' Committee;
 - e) Legal Committee;
 - f) Women's Football Committee;

- g) Youth Football Committee;
- h) Futsal Committee;
- i) Sports Medical Committee;
- j) Players' Status Committee;
- k) Committee for Ethics and Fair Play;
- l) Media Committee;
- m) Marketing and Television Advisory Board;

- 2- The committees shall be appointed by the Executive Committee on the proposal of the President of FFC. The members of the committees shall be designated for a term of office of four years.
- 3- The committee's chairmen conduct task/ business in compliance with the relevant organization regulations drawn up by the Executive Committee.
- 4- Each chairman shall fix the dates of meetings in collaboration with the General Secretary, ensure that all tasks are carried out and report back to the Executive Committee.
- 5- Each committee may propose amendments to its regulations to the Executive Committee.

Article 42 Finance Committee

The Finance Committee shall monitor the financial management and advise the Executive Committee on financial matters and asset management. It shall analyze the budget of FFC and the financial statements prepared by the General Secretary and submit them to the Executive Committee for approval. It shall consist of a chairman, a deputy chairman and 1 member.

Article 43 Competition Committee

The Competition Committee shall organize the competitions of CFF in compliance with the provisions of these Statutes and the regulations applicable to CFF competitions. It shall consist of a chairman, a deputy chairman and 1 member.

Article 44 Technical and Development Committee

The Technical and Development Committee shall primarily analyze the basic aspects of football training and technical development. It shall consist of a chairman, a deputy chairman and 1 member.

Article 45 Referees' Committee

The Referees' Committee shall implement the Laws of the Game. It shall appoint the referees for matches in competitions organized by FFC, organize refereeing matters within FFC in collaboration with the administration of FFC and monitor the education and training of referees. It shall consist of a chairman, a deputy chairman and 1 member.

Article 46 Legal Committee

The Legal Committee shall analyze the basic law related to football with the evolution of Statutes and regulations of FFC within its Members. It shall consist of a President, a vice-President and 1 member.

Article 47 Women's Football Committee

The Committee for Women's Football shall organize women's football competitions and deal with all matters relating to women's football. It shall consist of a chairman, a deputy chairman and 1 member.

Article 48 Youth's Football Committee

The Committee for Youth Football shall organize youth football competitions and deal with all matters relating to youth football. It shall consist of a chairman, a deputy chairman and 1 member.

Article 49 Futsal Committee

The Futsal Committee shall organize Futsal competitions and deal with all matters relating to Futsal. It shall consist of a chairman, a deputy chairman and 1 member.

Article 50 Sports Medical Committee

The Sports Medical Committee shall deal with all medical aspects of football. It shall consist of a chairman, a deputy chairman and 1 member.

Article 51 Players' Status Committee

1- The Players' Status Committee shall set up and monitor compliance with transfer regulations in accordance with the FIFA Regulations for the Status and Transfer of Players and determine

the status of Players for various competitions of FFC. The Executive Committee may draw up special regulations governing the Players' Status Committee's powers of jurisdiction. The Players' Status Committee shall consist of a chairman, a deputy chairman and 1 member.

- 2- Players' status disputes involving FFC, its Members, and Players, Officials and match and players' agents shall be settled by an Arbitration Tribunal in accordance with these Statutes.

Article 52 Committee for Ethics and Fair Play

The Committee for Ethics and Fair Play shall deal with everything relating to ethics in football and the promotion of fair play. It shall consist of a chairman, a deputy chairman and 1 member.

Article 53 Media Committee

The Media Committee shall deal with the working conditions for the media at FFC events and maintain relations with media organizations. It shall consist of a chairman, a deputy chairman and 1 member.

Article 54 Marketing and Television Advisory Board

The Marketing and Television Advisory Board shall advise the Executive Committee with regard to drafting and implementing contracts between FFC and its marketing /television partners and analyze marketing and television strategies that have been devised. It shall consist of a chairman, a deputy chairman and 1 member.

Article 55 Ad-hoc committees

The Executive Committee may, if necessary, create ad-hoc committees for special duties and a limited period of time. The Executive Committee shall appoint a chairman, a deputy chairman and the members. The duties and function are defined in special regulations drawn up by the Executive Committee. An ad-hoc committee shall report directly to the Executive Committee.

F. GENERAL SECRETARIAT

Article 56 General Secretariat

The general secretariat shall carry out all the administrative work of FFC under the direction of the General Secretary. The members of

the general secretariat are bound by the internal organizational regulations of FFC and shall fulfill the given tasks in the best manner.

Article 57 General Secretary

- 1- The General Secretary is the chief executive of the general secretariat.
- 2- He shall be responsible for:
 - a) Implementing decisions passed by the Congress and Executive Committee in compliance with the President's directives;
 - b) Attending the Congress and meetings of the Executive Committee, the Emergency Committee and other committees;
 - c) Organizing the meetings of the Executive Committee and other bodies;
 - d) Compiling the minutes for the meetings of the Executive Committee, the Emergency Committee and other committees;
 - e) Managing and keeping the accounts of FFC properly;
 - f) The correspondence of FFC;
 - g) Relations with the Members, committees, FIFA, AFC, and AFF;
 - h) Organizing the general secretariat;
 - i) Proposing the appointment and dismissal of staff working in the general secretariat to the President;

G. JUDICIAL BODIES

Article 58 Judicial bodies

- 1- The judicial bodies of FFC are:
 - a) The Disciplinary Committee;
 - b) The Appeal Committee.
- 2- The responsibilities and functions of these bodies shall be stipulated in the Disciplinary Code of FFC, which shall comply with the FIFA Disciplinary Code.
- 3- The decision-making powers of other committees remain unaffected.

- 4- The members of the judicial bodies may not belong to any other body of FFC at the same time.

Article 59 Disciplinary Committee

- 1- The Disciplinary Committee shall consist of a chairman, deputy chairman and the number of members deemed necessary. The chairman and the deputy chairman shall have legal experiences.
- 2- The function of this body shall be governed by the Disciplinary Code of FFC. The committee shall pass decisions only when at least three members are present. In certain cases, the chairman may rule alone in accordance with the Disciplinary Code of FFC.
- 3- The committee may pronounce the sanctions described in these Statutes and the Disciplinary Code of FFC on Members, Officials, Players, Clubs and match and players' agents.
- 4- These provisions are subject to the disciplinary powers of the Congress and the Executive Committee with regard to the suspension and expulsion of Members.

Article 60 Appeal Committee

- 1- The Appeal Committee shall consist of a chairman, deputy chairman and the number of members deemed necessary. The chairman and deputy chairman shall have legal experiences.
- 2- The function of this body shall be governed by the Disciplinary Code of FFC. The committee shall pass decisions only when at least three members are present. In certain cases, the chairman may rule alone in accordance with the Disciplinary Code of FFC.
- 3- The Appeal Committee is responsible for hearing appeals against decisions from the Disciplinary Committee that are not declared final.

Article 61 Disciplinary measures

The disciplinary measures are primarily:

- 1- for natural and legal persons:
 - a) A warning;
 - b) A reprimand;
 - c) A fine;

- d) The return of awards.
- 2- for natural persons:
- a) A caution;
 - b) An expulsion;
 - c) A match suspension;
 - d) A ban from the dressing rooms and/or the substitutes' bench;
 - e) A ban from entering a stadium;
 - f) A ban on taking part in any football-related activity.
- 3- for legal persons:
- a) A transfer ban;
 - b) Playing a match without spectators;
 - c) Playing a match on neutral territory;
 - d) A ban on playing in a particular stadium;
 - e) Annulment of the result of the match;
 - f) Expulsion;
 - g) A forfeit;
 - h) Deduction of points;
 - i) Relegation to a lower division.

Article 62 Arbitration

FFC shall create an Arbitration Tribunal, which shall deal with all internal national disputes between FFC, its Members, Players, Officials and match and players' agents that do not fall under the jurisdiction of its judicial bodies. The Executive Committee shall draw up special regulations regarding the composition, jurisdiction and procedural rules of this Arbitration Tribunal.

Article 63 Jurisdiction

- 1- FFC, its Members, Players, Officials and match and player's agents will not take any dispute to Ordinary Courts unless specifically provided for in these Statutes and FIFA regulations. Any disagreement shall be submitted to the jurisdiction of FFC.
- 2- FFC shall have jurisdiction on internal national disputes.

Article 64 Court of Arbitration for Sport

- 1- In accordance with Articles 59 and 60 of the FIFA Statutes, any appeal against a final and binding FIFA decision shall be heard by the Court of Arbitration for Sport (CAS) in Lausanne,

Switzerland. CAS shall not, however, hear appeals on violations of the Laws of the Game, suspensions of up to four matches or up to three months, or decisions passed by an independent and duly constituted Arbitration Tribunal of an Association or Confederation.

- 2- FFC shall ensure its full compliance and that of its Members, Players, Officials and match and players' agents with any final decision passed by a FIFA body or CAS.

V. FINANCE

Article 65 Financial period

- 1- The financial period of FFC shall be one year and shall begin on 1 January and end on 31 December.
- 2- The revenue and expenses of FFC shall be managed so that they balance out over the financial period. CFF's major duties in the future shall be guaranteed through the creation of reserves.
- 3- The General Secretary is responsible for drawing up the annual consolidated accounts of FFC with its subsidiaries as by 31 December.

Article 66 Revenues

The revenues of FFC arise specifically from:

- a) Members' annual subscriptions;
- b) Receipts generated by the marketing of rights to which FFC is entitled;
- c) Fines imposed by the authorized bodies;
- d) Other subscriptions and receipts in keeping with the objectives pursued by FFC;
- e) Other international revenues;
- f) Governmental subsidies.

Article 67 Expenses

FFC bears:

- a) The expenses stipulated in the budget;
- b) Other expenses approved by the Congress and expenses that the Executive Committee is entitled to incur within the scope of its authority;

- c) All other expenses in keeping with the objectives pursued by FFC.

Article 68 Independent auditors

The independent auditors appointed by the Congress shall audit the accounts approved by the Finance Committee in accordance with the appropriate principles of accounting and present a report to the Congress. The auditors shall be appointed for a period of 4 years. This mandate may be renewed.

Article 69 Membership subscriptions

- 1- Membership subscriptions are due on 1st January. The annual subscription for new Members for the year in question shall be paid within 30 days of the close of the Congress at which they are admitted.
- 2- The Congress shall fix the amount of the annual subscription every 4 years on the recommendation of the Executive Committee. It shall be the same for every Member.

Article 70 Settlement

FFC may debit any Member's assets to settle claims.

Article 71 Levies

FFC may demand that a levy be paid by its Members for matches.

VI. COMPETITIONS, RIGHTS IN COMPETITIONS AND EVENTS

Article 72 Competitions

- 1- FFC organizes and coordinates the following official competitions held within its territory:
 - a) Cambodian Premier League (Division I)
 - b) Youth Championship
 - c) Women Championship
 - e) And others Cup competitions
- 2- The Executive Committee may delegate to FFC's subordinate Leagues the authority to organize competitions. The competitions organized by the Leagues shall not interfere with those

competitions organized by FFC. Competitions organized by FFC shall take priority.

- 3- The Executive Committee may issue special regulations to this end.

Article 73 Club licensing

The Executive Committee of FFC will set up regulations regarding a club licensing system governing the participation of Clubs in competitions of FFC.

Article 74 Rights

- 1- FFC and its Members are the original owners of all of the rights emanating from competitions and other events coming under their respective jurisdiction, without any restrictions as to content, time, place and law. These rights include, among others, every kind of financial rights, audiovisual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing and promotional rights and incorporeal rights such as emblems and rights arising under copyright law.
- 2- The Executive Committee shall decide how and to what extent these rights are utilized and draw up special regulations to this end. The Executive Committee shall alone decide whether these rights shall be utilized exclusively, or jointly with a third party or entirely through a third party.

Article 75 Authorization

FFC and its Members are exclusively responsible for authorizing the distribution of image and sound and other data carriers of football matches and events coming under their respective jurisdiction, without any restrictions as to content, time, place and technical and legal aspects.

VII. INTERNATIONAL MATCHES AND COMPETITIONS

Article 76 International matches and competitions

- 1- The authority for organizing international matches and competitions between Association teams and between Leagues and/or Club teams lies solely with FIFA. No match or competition shall take place without the prior permission of the FIFA Executive Committee. In addition, permission from the

relevant Confederation may be required in accordance with the FIFA regulations.

- 2- FFC is bound to comply with the international match calendar compiled by FIFA.

Article 77 Contacts

FFC shall not play matches or make sporting contacts with Associations that are not members of FIFA or with provisional members of a Confederation without the approval of FIFA.

Article 78 Approval

Clubs, Leagues or any other group of Clubs that are affiliated to FFC cannot belong to another Association or participate in competitions on the territory of another Association without the authorization of FFC and the other Association and of FIFA.

VIII. FINAL PROVISIONS

Article 79 Unforeseen contingencies and force majeure

The Executive Committee shall have the final decision on any matters not provided for in the Statutes or in cases of force major.

Article 80 Dissolution

- 1- Any decision relating to the dissolution of FFC requires a majority of two-third of all of the Members of FFC, which must be obtained at a Congress specially convened for the purpose.
- 2 - If FFC is disbanded, its assets shall be transferred to a Notary. It shall hold these assets in trust as “bonus pater familiae” until FFC is re-established. The final Congress may, however, choose another recipient for the assets on the basis of a two-thirds majority.

Article 81 Enforcement

These Statutes were adopted at the Congress in Phnom Penh on 9 December 2006 and will come into force with immediate effect.

Phnom Penh, 9 December 2006

FOR THE FFC EXECUTIVE COMMITTEE

President
Lt. Gen. Sao Sokha

General Secretary
Yean Chheang

**REGULATIONS GOVERNING THE APPLICATION
OF THE STATUTES**

I. Application for admission to FFC.

Article 1

Any club wishing to affiliate to FFC shall apply to FFC. The Executive Committee of FFC may consider granting “Provisional” or “Associate” membership.

Article 2

The Congress shall then decide on the “Ordinary” membership (Art. 9 of the FFC Statutes).

II. Definition, announcement, and registration of matches

Article 3

3.1 Matches between two clubs who are members of FFC must be informed to FFC.

3.2 A national match is a match between two clubs who are members of FFC and approved by FFC.

Article 4

An inter-club match in an inter-club tournament is a match between two teams. Although the teams may belong to different clubs, such a match shall not be recognized as a national match.

Article 5

5.1 A national match including friendly matches such as matches in tournament or games must be made known to the FFC’s Secretariat by the club organizing them at least 10 days before the matches are held. Other cases shall be informed to FFC at least 48 hours before the matches are held.

5.2 Failure to give notification of a match within this prescribed period shall incur a fine of 50,000 Riels. Failure to provide any notification whatsoever shall incur a fine of 100,000. These fines shall be paid to FFC within 10 days of receipt of the Association’s decision.

Article 6

6.1 The secretary of the club on whose territory the match is being played shall, within 10 days of each match, notify the FFC’s

General Secretariat the result of the match, the surname and first name of the referee and assistant referees who officiated and the surnames, first names and status of the players and the substitutes of each team using the official forms for this purpose. This form shall be filled in completely and signed.

6.2 If the aforementioned form is sent belatedly, a fine of 10,000 Riels shall be paid to FFC. If the form is not sent in at all, the amount of the fine due shall be 50,000 Riels, payable within 10 days of receipt of the FFC's decision. In case of repetition, the amount of the fine may be increased to become doubled or trebled.

Article 7

Every national match shall be recorded with its results on an official list kept by all clubs.

III. Inter-club matches

Article 8

8.1 No match between teams from different clubs shall be played without the express authorization of the clubs concerned and FFC. The clubs shall include a provision in their regulations stipulating at what point of time the clubs are required to seek authorization and the sanctions to be imposed if this rule is breached. A team whose office is bordering a club's office can play with a team of that club as long as information can be made to reach to the clubs.

8.2 A club shall inform the other clubs concerned of every match which it knows has been arranged and played in their area of jurisdiction and for which permission was either not sought or given.

8.3 Scratch teams consisting of players not belonging to the same clubs shall not be permitted to play teams presenting clubs unless authorization has been granted by the clubs concerned and the Association.

IV. Tournaments

Article 9

All tournaments involving more than two teams which belong to different clubs must be approved by FFC. The request for approval shall be submitted by the club in whose territory the tournament is planned at least 30 days before the commencement of the tournament. The request of approval shall be accompanied by a list of teams who are planning to take part in the tournament and the tournament regulations drawn up by the organizing committee. If a tournament is played in the territory of a club without prior permission from FFC, the club in question shall be fined an amount of at least 150,000 Riels by FFC and may be subject to more serious sanctions such as suspending the club from participation in other tournament.

V. Financial arrangements

Article 10

- 10.1 The levy to be paid to FFC for each match played between clubs (Art. 74 of the Statutes), including the matches played in tournaments or in games comprising football shall amount to 2% of the gross income.
- 10.2 The gross income shall be from ticket sales, advertising rights for television and radio broadcasts, and film and video rights etc. derived from matches subject to levies.
- 10.3 Clubs which are members of FFC shall be managed in accordance with this article and under the following conditions:
 - a) the levy due to FFC in respect matches played on the territory of a club between members belonging to that club is only 1%, the remaining 1% being payable directly to the club involved;
 - b) the 2% levy due in respect of matches played between teams affiliated to different clubs, on the territory of one of these clubs, is payable to FFC, which retrocede 0.5% to each of the clubs involved.

Article 11

- 11.1 For each match subject to a levy, a detailed statement of account shall be drawn up by the member of the club in which the match has been played.

11.2 This statement shall contain all the requisite figures reflecting the entire income and any taxes or charges deducted there from.

11.3 The statement of account and the amount due from the levy shall be sent to FFC within 30 days of the date the match was held.

11.4 Failure to confirm with these requirements shall be punished in compliance with Art. 8 of the Statutes.

Article 12

Whatever the financial outcome of the match, the minimum contribution to be paid to FFC is 30,000 riels.

Article 13

FFC reserves the rights to make changes to the levy and/or contribution to be paid to it, stated in the above articles.

VI. Special provisions

Article 14

A club affiliated to FFC may not be a source of profit for its officials or for those who have lent funds to it, whatever the status of its players.

Article 15

Any person receiving remuneration by virtue of a contract from a club shall not be entitled to accept work in return for remuneration with another club at the same time.

VII. Match and players' agents

Article 16

The employment of agents or intermediaries in the arrangement of matches shall be permitted. Agents or intermediaries who arrange matches between two teams from the same city/province shall be recognized by that city/province when problems occur. Agents or intermediaries who arrange matches between teams belonging to different city/province must possess a FFC agent's license. FFC

shall be entitled to intervene to enforce the agreements concluded between agents or intermediaries and teams with which they are contractually bound only in the following cases:

- a) If the match or tournament at the source of the dispute involves teams from different cities/provinces.
- b) If the agent or intermediary in question holds a FFC's authorization or license.

Article 17

Match agents or intermediaries may not use the license issued by FFC to transfer players.

VIII. Nationality of players

Article 18

Foreign players who have been granted Cambodian nationality may play for clubs and Cambodian national team, but in accordance with the FIFA statutes.

IX. Disciplinary measures

Article 19

A player who has been sent off during a national match (Art. 5.1) shall be automatically suspended from all future matches until the Disciplinary Committee of the tournament has imposed the necessary sanctions. Disciplinary Committee which is operative during a tournament shall only be entitled to prohibit a player who has been sent off from playing in the matches in the tournament. If more severe sanctions are necessary, the case must be referred to the Disciplinary Committee of FFC. If any disciplinary measures (expulsion, cautions, etc.) have been imposed by a referee during a national match (Art. 5.1), club which arranges the match must send the referee's report to the club whose player conducted the faults.

Article 20

If any disciplinary measures (expulsion, cautions, etc.) have been imposed by a referee during an inter-club match (Art. 4), club which arranges the match must send the referee's report to the club whose player conducted the faults. The club whose player

conducted the faults must send its disciplinary measures on the player to the club which arranges the match.

Article 21

21.1 A player whom the referee has declared guilty of assault on him during or immediately after a match shall automatically be suspended until the Disciplinary Committee has decided upon appropriate disciplinary measures.

21.2 In this connection, spitting at the referee is regarded as an assault.

21.3 These provisions apply both to national matches and to matches in competitions organized by clubs.

X. Laws of the Game

Article 22

22.1 FFC shall inform the member clubs of the amendments and decisions taken by the International FA Board with respect to the Laws of the Game.

22.2 Member clubs shall be obliged to enforce these amendments and decisions at the latest by 25th July after the Board's annual meeting. Exceptions may, however, be made by clubs whose football season is still in progress at the time of notification.

22.3 Member clubs shall be entitled to apply the amendments and decisions as soon as they have received information from the Association.

XI. Referees and assistant referees

Article 23

23.1 Each referee of a national match shall be from a neutral club.

23.2 The referee chosen to officiate at a national match shall be a member of the Referee Committee of FFC.

Article 24

- 24.1 The referee of every national match shall send a report within 36 hours of the match to FFC and the club on whose territory the match was played.
- 24.2 This report shall be made on the official form given to the referee by the FFC.
- 24.3 The report shall record all the disciplinary measures taken and the reasons for these measures.

Article 25

- 25.1 Referees at national matches (Art.5.1) shall be entitled to a daily allowance regulated in financial regulations for referees.
- 25.2 The amount to be paid to the referee shall be paid by FFC or the club organizing the match.

Article 26

The Executive Committee of FFC shall stipulate the regulations governing the referees.

XII. Matters not provided for

Article 27

Any matter not provided for in these Regulations shall be decided by the Executive Committee of FFC.

XIII. Final provisions

Article 27

The regulations Governing the Application of the Statutes were approved by the FFC Congress in Phnom Penh on 9 December 2006. They supersede all previous Regulations and come into force with immediate effect.

Phnom Penh, 9 December 2006

FOR THE FFC EXECUTIVE COMMITTEE

President
Lt. Gen. Sao Sokha

General Secretary
Yean Chheang

STANDING ORDERS OF THE CONGRESS OF THE FOOTBALL FEDERATION OF CAMBODIA

Article 1 President

1.1 The President of FFC shall chair the Congress. One of the Vice-presidents (in order of seniority) shall deputize in the absence of the President.

1.2 The President shall:-

- i) Be responsible for the strict application of the Standing Orders;
- ii) Open and adjourn the sessions and debates;
- iii) Permit delegates to speak;
- iv) Conduct the proceedings of the Congress;
- v) Maintain order at the Congress;

- vi) And impose penalties on the delegates who interfere with the proceedings or are guilty of any misconduct.

Article 2 Disciplinary measures

- 2.1 The disciplinary measures which may be imposed are:-
 - a) A call to order;
 - b) Censure;
 - c) Exclusion from one or more sessions.
- 2.2 In the case of an appeal, the Congress shall decide immediately and without debate.

Article 3 Appointment of officials

- 3.1 The General Secretary shall be responsible for the minutes of the Congress. Stenographers may be employed to assist the General Secretary.
- 3.2 A number of scrutineers in accordance with Art. 27 of the FFC Statutes shall be appointed at the beginning of the Congress to count the votes for and against whenever a vote is taken.
- 3.3 A number of members shall be appointed in accordance with Art. 27 of the CFF Statutes to check the officials minutes of the Congress.

Article 4 Order of procedures

- 4.1 Each discussion of the items on the agenda shall proceed with the statement:-
 - i) By the President or the member designated by the Executive Committee for this purpose;
 - ii) By the representative of a Committee specially appointed to make a report;
 - iii) By the representative of a member club responsible for the inclusion of the same in the Agenda.
- 4.2 The general discussion shall then be open to the delegates.
- 4.3 The right to address the Congress shall be granted in the order in which it is requested. No speaker shall speak unless

permission has been obtained. Speakers shall from their designated spaces and the rest shall remain seated.

- 4.4 No permission shall be granted to any member to speak a second time unless all those who have obtained permission to speak have to do so.

Article 5 Proposals and motion

- 5.1 All proposals and amendments shall be submitted in writing. Proposals which are not relevant to the subject under discussion shall be withdrawn from the debate.
- 5.2 If a motion for adjournment is proposed, all discussions shall be suspended until a vote has been taken on the motion.
- 5.3 A proposal to close the discussion shall be put to vote without debate. If the motion is approved, permission to speak shall only be granted to the members who have requested to do so before the vote was taken.
- 5.4 The Chairman shall close the discussion unless the Congress decides otherwise by a simple majority.

Article 6 Voting

- 6.1 No vote can be taken by secret ballot.
- 6.2 All proposals may be decided either by the show of hands or by a roll call. No one shall be compelled to vote.
- 6.3 All proposals without objections shall be adopted.
- 6.4 All proposals shall be put to vote in the order in which they are submitted. Every voting club shall have only one vote.
- 6.5 The Chairman shall read aloud the text of the proposal before voting.
- 6.6 Voting cards shall be visibly held when voting is by a show of hands.
- 6.7 The Chairman shall verify and announce the results of the voting to the Congress.

- 6.8 Silence shall be strictly observed during voting and until the result has been announced by the Chairman. No one may obtain permission to speak during voting and until the result has been announced.

Article 7 Ballot papers

All elections shall be carried out by secret ballot.

- 7.1 The ballot papers shall be distributed by the General Secretary or by his nominees.
- 7.2 The number of ballot papers issued shall be announced by the Chairman before the count.
- 7.3 If the number of papers returned is equal to or less than that of the ballot papers issued, the vote shall be valid.
- 7.4 If the number of ballot papers exceeds the number issued, the voting shall be declared null and void and another shall be taken.
- 7.5 Only one vote shall be recorded if more than one appears in support of one candidate. Blank or spoilt ballot papers shall be excluded. The absolute majority is based on the number of valid papers returned. The Chairman shall announce the result of each vote to the Congress.
- 7.6 The ballot papers returned shall be retained until the last count has been verified and then given to the General Secretary for destruction thereafter.

Article 8 Matters not provided for

- 8.1 All matters not provided for in the Standing Orders shall be resolved by the Executive Committee unless decided otherwise by the Congress.
- 8.2 The Standing Orders of the Congress of FFC were approved by the FFC Congress in Phnom Penh on 9 December 2006. They supersede all previous Standing Orders and shall come into force on the date of approval.

Phnom Penh, 9 December 2006

FOR THE FFC EXECUTIVE COMMITTEE

President
Lt. Gen. Sao Sokha

General Secretary
Yean Chheang